

Continuing Education Scholarship Guidelines

LLNE wishes to expand its members' access to continuing education and training opportunities by providing scholarship support for programming beyond the biannual LLNE meetings and the annual AALL meetings. Awards will be granted at the discretion of the Scholarship Committee, and a maximum of \$500 will be granted per Continuing Education Scholarship award. All members of LLNE are encouraged to apply for continuing education support.

1. The applicant must be a current member of LLNE with current year's dues paid at the time the application is submitted.
2. Current Scholarship Committee members are ineligible to receive awards during their tenure.
3. The Scholarship Committee will review these applications and seek funding approval from the Executive Board. All funding for continuing education programs is at the discretion of the Executive Board.
4. In selecting the award recipients, the Scholarship Committee will consider the following factors:
 - a. Relevance of the meeting to the applicant's present position.
 - b. Lack of financial assistance from employer.
 - c. Individuals new to law librarianship and/or LLNE.
 - d. Demonstrated commitment to LLNE or law librarianship.
 - e. Long-standing members of LLNE who lack financial support to attend meetings.
 - f. Priority will be given to applicants who have not previously received a scholarship from LLNE.
 - g. Additional factors, such as an applicant's work affiliation and the relevance of an applicant's goals to the continuing education program, may also be considered to encourage diversity among applicants and experiences.

5. If for any reason an award cannot be used as requested or funds subsequently become available from your employer, the award (or unused portion thereof) will be returned to the Treasurer of LLNE.
6. A scholarship recipient should be prepared to account for those expenditures covered by the award amount.
7. Recipients of continuing education scholarships awarded by LLNE are required to share information on the meeting attended with the membership. This information may take the form of an article for the LLNE News and/or a post for the LLNE blog.
8. No member may receive a continuing education scholarship more frequently than every third year. This restriction applies separately to LLNE meeting awards, AALL meeting awards, and continuing education awards. A member of LLNE may be eligible to receive one LLNE meeting award, one AALL meeting award, and a continuing education award within the same 3 year period.
9. Members interested in attending continuing education programming other than LLNE or AALL meetings should complete an [application](#) and submit it to the Scholarship Committee. Applications should be submitted no less than one month before the continuing education program registration deadline.